

Minutes of IQAC CORE Meeting

A meeting of the IQAC Core Committee was held on **February 03, 2022**, at 11 AM in the committee room. The agenda of the meeting are:

1. **AQAR submission:** AQAR 2020-2021 submitted on February 03, 2022
2. **Re-constitution of IQAC CORE committee:** The IQAC CORE committee and the committee for NAAC SSR have been reconstituted. The names of the newly co-opted members have been attached herewith.
3. **Proposal of action plan for 2021-2022:**
 - To organise quality programmes by IQAC
 - To organise more programmes on research ethics and codes of conduct
 - To initiate audit of documentation for events conducted by all staff council committees and student societies
 - To streamline activities conducted by all committees/societies and mandate programmes on quality and skill training by all the committees/societies
 - Implementing more value-added and skill-based courses
 - To introduce induction sessions/programmes for First Semester Students by students' council of every department
 - To enhance learning among students, the IQAC will initiate interdisciplinary students' presentation of research paper (with the guidance of teachers) and institute award of Best Research paper (in Humanities, Sciences, and Commerce). This activity will be taken up by the Research and Innovation Cell.
4. The IQAC aims to strengthen the assistance of low performing students by involving the advanced learners (of every department) in the teaching-learning process. To meet this requirement, the Remedial Cell has been deputed to implement teaching assistance programme by students of older batch or by peer group under the supervision of one faculty from each department.
5. **Formation of internal committee** within the IQAC Core for all IQAC action plan for 2021-2022:
 - a. **Auditors for Staff Council Committees and Societies:** Ms Preeti Sharma (Department of Computer Science), Dr Sunita Singh

Apurva

Preeti

Sunita

Sharma

(Department of Biochemistry), and Ms Preeti Desodiya (Department of English)

- b. **Feedback and Redressal Supervision:** Dr Surbhi Madan and Dr Jayita Thakur

Members present in the meeting were:

Prof. Shiv Kumar Sahdev, Principal, Shivaji College

Dr Aparna Jain, Convener, IQAC

Dr Leisangthem Gitarani Devi, Co-convener, IQAC

Dr Rahul Singhal, Bursar

Dr Jeetendra Aggrawal, IQAC member

Dr Preeti Desodiya, IQAC member